

# Registering for programs: Parent Portal

## Login

Enter your mobile number to send a one-time-pin to login

Mobile Phone Number •

1 (000) 000-0000

SEND PIN

Please enter a number above •

LOGIN

**Step 1:** To log into the Parent Portal. Enter your phone number and use the PIN sent to your phone via text message then click **LOGIN**.

## Register

Create a new parent account to register and enroll your children!

Parent First Name •

Parent Last Name •

Email •

Mobile Phone Number •

1 (000) 000-0000

SEND PIN

We'll need send a text message to this number to confirm your account

Please enter a number above •

SIGN UP

If this is your first time registering for programs scroll down on the main homepage to **register**. Enter required information, receive your PIN & click **SIGN UP**.

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**Step 2:** Once logged in, you will see each child / participant listed. If you wish to add another child click the **ADD PARTICIPANT BUTTON**.

The screenshot displays the 'Welcome Parents Name' header with a hand icon. Below it is the 'Participants' section. A participant card shows a red profile icon, the name 'Childs Name', an 'EDIT' button, and details: 'Age 3rd @ Sister Mary Phillips School'. The card is divided into three sections: 'Membership' (Participant Membership, Expires 1/1/2025), 'Currently Enrolled' (2024 Programming, Ends on 12/31/2024), and 'Upcoming Classes' (No upcoming classes). At the bottom of the card are two buttons: 'RENEW AND ENROLL' (highlighted with a red circle and a black arrow) and 'ADD PARTICIPANT'. The word 'You' is partially visible at the bottom left of the screenshot.

To register / view programming available for registration, click the **RENEW AND ENROLL** button.

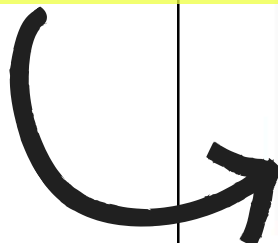
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**Step 3:** After clicking **RENEW AND ENROLL** you will see all programs available for registration.

Please make sure to select the proper age group for your child.

In order to complete registration and enroll in the program, you must select the box located at the bottom of the program.

Then click the **ENROLL** button.



## Staying Strong Mentoring (Ages 9-15)

Free!

9/26/2024 - 11/21/2024

Ages 9 - 15



## Mentoring Ages 9-15

Girls and trained Mentors will build positive relationships through interactive activities to increase their self-esteem and connections in their community!



### Thursdays

Beginning September 26th  
5:00 - 6:00 pm @ Unifor Hall

### FALL 2024 DATES:

September: 26th  
October: 3rd, 10th, 17th & 24th.  
November: 7th, 14th & 21st.



**Syncrude**  
Operated by Suncor

Participant Name, Age

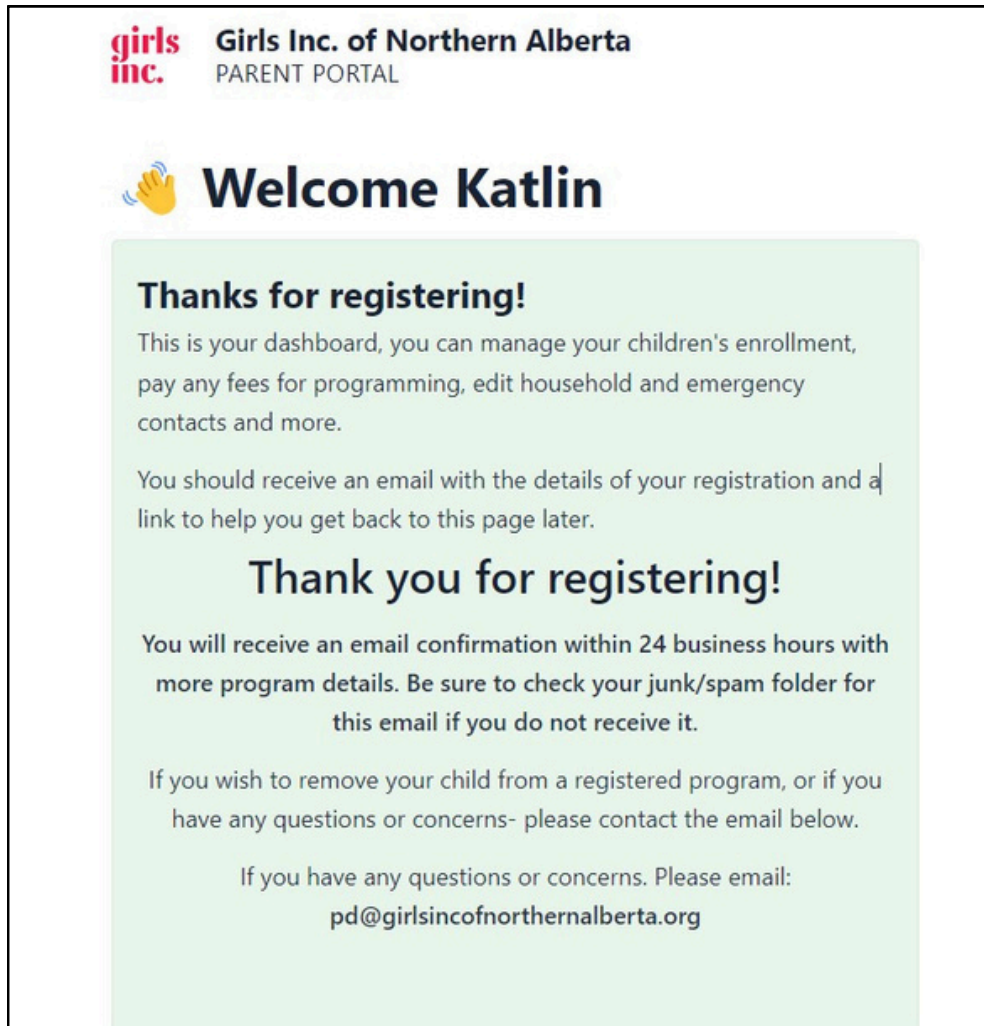
**Total**

\$0.00

**ENROLL**

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**Step 4:** After ENROLLING you will be redirected back to your dashboard. **Registration is now complete.**



The screenshot shows the 'Welcome Katlin' page of the Parent Portal. It features the Girls Inc. logo and the text 'Girls Inc. of Northern Alberta PARENT PORTAL'. A yellow hand icon is next to the name 'Katlin'. A green box contains the following text: 'Thanks for registering! This is your dashboard, you can manage your children's enrollment, pay any fees for programming, edit household and emergency contacts and more. You should receive an email with the details of your registration and a link to help you get back to this page later. Thank you for registering! You will receive an email confirmation within 24 business hours with more program details. Be sure to check your junk/spam folder for this email if you do not receive it. If you wish to remove your child from a registered program, or if you have any questions or concerns- please contact the email below. If you have any questions or concerns. Please email: pd@girlsincofnorthernalberta.org'

Please note: Within 24 business hours, you will receive an email confirmation with more program details. Please be sure to check your junk / spam folder for this email.

If you wish to remove your child from a registered program, please email: [pd@girlsincofnorthernalberta.org](mailto:pd@girlsincofnorthernalberta.org) (this action cannot be done on the parent portal).